

PM100 *Paramedic Phase I* Syllabus

Revised 1/15/2025

Campus Information

Department

Student Services
Program Director
Admissions Director

Email

studentservices@camsen.edu
adrjohnson@camsen.edu
acampbell@camsen.edu

Office Hours

Monday - Friday 0900-1800
By Appointment
By Appointment

Course Name and Objective

PM100 Paramedic Phase I 421 hours/ 19 Credit Hours

To prepare competent entry-level Paramedics in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains with or without exit points at the Advanced Emergency Medical Technician and/or Emergency Medical Technician, and/or Emergency Medical Responder levels.

Instructor Contact

Email:

Course Number, Shift and Dates

P098
C-Shift
Jan 13, 2025 - May 13, 2025

Course Description

This residential course includes online classroom, lab, hospital and field activities. Most of this course is administered via class and lab activities. However, there are some online assignments (i.e. homework and pretests) that are required to be completed, submitted, and recorded on the JBLearning online learning platform associated with the *Emergency Care in the Streets* textbook. The hours granted for these assignments are included in the required program hours and are not optional. This course starts the Paramedic program and ends at with Phase I Final Written and Practical Exams. This course includes an introduction into the program, Anatomy and Physiology, Respiratory and Cardiac Emergencies and Care, Pharmacology, and Medication Administration. This course also includes 4 hours of mandatory HIV/AIDS Awareness training.

Students will also begin Clinical and Field externship during Phase I. Each student will be required to complete a minimum of 75 hours of Field externship on an ALS transport unit and a minimum of 12 hours of Clinical internship in a hospital.

Prerequisite

Students seeking admission to this course must complete the Emergency Medical Technician program prior to the start of this class. Students can start this course but will not be allowed to take the course Final Exam unless they have successfully obtained their **Florida EMT License**. Additionally, students must maintain certification in *BLS for the Healthcare Provider* by the American Heart Association or equivalent. Students must also meet all admission requirements as set forth in the Program Catalog.

Required Textbook/Materials

The required textbook for this course is: *Emergency Care in the Streets 9th Edition*

Publisher: American Academy of Orthopedic Surgeons (AAOS) 2022

- The textbook is provided to the student as part of the program cost.
- There are not any other required materials for this program, and any recommended material will be discussed at the discussion and recommendation of the Lead Instructor.

Topic Outline:

- EMS Systems and Workplace Safety
- Communications, Documentation and Medical Terminology
- Anatomy and Physiology
- Pathophysiology
- Life Span
- Patient Assessment
- Pharmacology
- Medical Calculation
- Airway Management and Respiratory Emergencies
- Cardiovascular Emergencies and Management
- Advanced Cardiac Life Support

At the completion of this course, the student will:

- Describe historical events that helped develop the Emergency Medical Services (EMS) systems
- Identify components of an EMS system
- Discuss the relationship between EMS and the State
- Describe the leadership, affective characteristics roles and responsibilities of a paramedic
- List the operational responsibilities of a paramedic
- Demonstrate how to work effectively as a team
- Discuss medical errors and how to prevent them in the future
- Describe how drugs are classified
- Differentiate among Schedule I, II, III, IV & V substances
- Describe drug actions
- Discuss formulas as a basis for performing drug calculations
- Explain the differences between adult and pediatric airway anatomy
- Demonstrate proper use of airway and ventilation devices including administration of BIPAP/CPAP and PEEP devices
- Describe indications, contraindications, advantages, disadvantages, complications, and techniques for ventilating a patient with an automatic transport ventilator
- Demonstrate adequate endotracheal, nasotracheal, subglottic, supraglottic, placement of airway device
- Perform and interpret wave form capnography and colorimetric

Grading Methodology

The following table shows the assignment types contained within the course, and the assigned weighting factor used to determine the final course grade.

Preceptor Evaluations	10%
Quizzes	10%
Written Exams	25%
Final Written Exam	30%
Final Practical Exam	25%
	100%

Grading Scale: (A) 90-100, (B) 80-89, (C) 75-79, (F) 74% and below

Course Completion Requirements

Upon successful completion of the Paramedic Program, the student will be eligible for the Paramedic certification process as provided by the State of Florida and the National Registry. Successful completion requires students to complete all of the following:

1. Attend all class sessions (lecture/lab/field/clinical) of the course, or attend makeup hours for missed days/hours
2. Complete all assigned coursework
3. Achieve a final course grade of 75% or higher
4. Achieve a 75% grade point average to be eligible to sit for the final exam
5. Achieve a score of 75% or higher on the final written exam
6. Achieve a score of 75% or higher on the final practical exam
7. Satisfactory complete all Student Minimum Competencies (SMCs) in lab and clinical/field required by CoAEMSP
8. Satisfactory complete all required clinical externship hours
9. Satisfactory complete all required field externship hours
10. Accurate and timely submit and lock all required clinical/field shifts; including, if indicated, preceptor and site evaluations
11. Achieve satisfactory as indicated on the SAP within the cognitive, psychomotor, and affective domains of learning

Lecture (Cognitive)

Students must achieve a 75% or higher-grade point average (GPA) to receive a passing grade in this course and must pass the final exam with a 75% or higher. Also, students must have a minimum GPA of 75% or greater in order to take the final exam. Students who score less than 75% on the final exam will be allowed one retake, however, the highest score that will be recorded for the retake will be 75% regardless of how high the student scores. The retake of the final exam must occur within seven calendar days of the original final exam unless there is an extenuating circumstance. Students will be placed on Academic Warning should their GPA fall below 75% and administered a performance improvement plan. Students who do not satisfy the requirements of the Performance Improvement Plan while on Academic Warning, will be placed on Academic Probation. Students who do not satisfy the requirements of Academic Probation, may be Academically Withdrawn from the course. Students will be allowed to retake two exams if they score under 75%, however, the highest score that will be recorded for the retake will be 75%, regardless of how high the student scores. All exam retakes must occur within seven calendar days of the original exam, except for extenuating circumstance. There will be no more than two make-up exams each phase. In addition to exams, quizzes may be administered at various point within this course; however, students will not be allowed to make-up failed quizzes.

Lab (Psychomotor) Skills and Assessments

Students must complete all lab skills and assessment by the due dates listed on the class schedule prior to taking the final practical exam.

Behavioral (Affective)

Students must receive a satisfactory performance on all affective domains of learning that are listed on the Satisfactory Academic Progress (SAP) form. Unsatisfactory performance in any construct of the affective domain of learning at any point will result in a student being placed on Academic Warning. Unsatisfactory mid-point performance in any construct of the affective domain of learning will result in a student being placed on Academic Probation. Unsatisfactory end-point SAP in any construct of the affective domain of learning may result in a student being Academically Withdrawn from the course.

Clinical Experiences

Students are required to complete one 12 hours of hospital clinical. Externship time will be scheduled by the student. A minimum of 12 patient contacts is required for the hospital clinical. All Patient Care Reports (PCRs) must be properly entered, and the clinical shift locked within 72 hours of the completion time of the clinical experience. A student who has not completed a minimum of 12 hours of clinical experience by the end-point SAP, may be Academically Withdrawn from the course.

Field Experience

Students are required to complete 75 hours of field experience on an ALS transport vehicle. Times for field experiences will be specified by the agreement with the fire/rescue agency. All Clinical and Field Experience shifts must be schedule in FSDAP PRIOR to the mid-point Satisfactory Academic Performance (PCR) or the student will be placed on Academic Warning. All patient care reports (PCRs) must be properly entered, and the field shift locked within 72 hours of the completion time of the field experience. A student who has not completed a minimum of 75 hours of field experience on an ALS transport vehicle by the end-point SAP, may be Academically Withdrawn from the course.

Attendance Policy

Lecture and Lab Attendance Policy

Students are responsible for the material covered in all scheduled classes. These include lectures, reading assignments, practical sessions, testing sessions, clinical, and field internships. Subject material cannot always be written as notes during classes; therefore, it is very important to attend each session. Students will be responsible for all the content contained in the required textbooks and workbooks even if they are not covered in class. Students are expected to attend all scheduled classes, labs, and externships. Students who are excessively absent may be withdrawn from their course or program of enrollment. Students are to notify faculty of their absentee in email prior to the start of class. Program specific attendance policy and procedures may be found in the student handbooks.

Clinical Attendance Policy

- The first absence or failure to cancel clinical experience within 48 hours of start time will result in a Counseling being administered and a penalty of \$75 remitted to Camsen.
- The second absence or failure to cancel clinical experience within 48 hours of start time will result in the student being placed on Academic Warning, 0.5% deducted from a student's final grade, and an additional \$75 penalty remitted to Camsen.
- A third absence or failure to cancel clinical experience will result in a student being placed on Academic Probation, an additional 0.5% points deducted from a student's final grade, and an additional \$75 penalty remitted to Camsen.
- A fourth absence or failure to cancel clinical experience withing 48 hours of start time may result in a student being Academically Withdrawn from the program.
- Make-up for all lost time attributed to absences, tardiness, and/or leaving early will be scheduled by the instructor and must be completed within this phase of the program.

Clinical/Field Completion

Clinical/Field Completion consists of **ALL** Patient Care Reports (PCR), each having a complete account of the Patient Assessment and Preceptor Evaluation forms being properly entered and locked within 72 hours of the completion of each clinical/field experience.

- The first failure to properly enter and lock a clinical/field experience will result in a Counseling being administered and no loss of points.
- The second failure to properly enter and lock a clinical/field experience will result in the student being placed on Academic Warning and having 0.5%
- A third failure to properly enter and lock a clinical/field experience will result in the student being placed on Academic Probation and having an additional 0.5% deducted from a students' final grade.
- Each successive failure to properly enter and lock a clinical/field experience will result in having an additional 0.5% deducted from a students' final grade.
- At the fifth failure to properly enter and lock a clinical/field experience, a student may be Academically Withdrawn from the program.
- After failing to properly enter and lock a clinical/field experience, students will be provided 24 additional hours to comply. Failure to comply within the additional 24 hours, will result in the clinical/field experience being removed and the requirement of the student to complete an additional shift.

Exceptions to the Attendance Policy

Military Service

If a student is a member of active military or reserves, they should notify their instructor of active orders or weekend classes (Reserves/National Guard) as early as possible. The student should provide proof of their military orders/schedule to the program director or primary instructor. Students will not be penalized for military service and make up time depends on the specific program. The student is responsible for any arrangements regarding make up assignments.

Jury Duty or Other Court Appearance

In the event of the student being called for Jury Duty or other court appearance, the student will not be penalized for absence. Missed tests or quizzes will need to be made up. Any jury duty lasting more than one week may be detrimental to the student's ability to keep pace with the program. This should be mentioned during jury selection. Proof of Jury Duty or other court appearance will be required, and the student should inform the program director in advance if called.

Funeral Policy

In the event of death in the immediate family (spouse, mother, father, sibling, son, daughter, or grandparents) a **maximum of three calendar days are allowed without penalty**. The student should contact the concerned his or her lead instructor or program director as soon as possible to make arrangements. The student retains responsibility for completing the clinical /classroom objectives for that timeframe. Appropriate documentation may be required.

Any student who is absent, tardy or leaves early will be required to contact their lead instructor to make up the hours missed

PM101 *Paramedic Phase II* Syllabus

Revised 1/15/2025

Campus Information

Department

Student Services
Program Director
Admissions Director

Email

studentservices@camsen.edu
adrjohnson@camsen.edu
acampbell@camsen.edu

Office Hours

Monday - Friday 0900-1800
By Appointment
By Appointment

Course Name and Objective

PM101 Paramedic Phase II 604 hours/ 23 Credit Hours

To prepare competent entry-level Paramedics in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains with or without exit points at the Advanced Emergency Medical Technician and/or Emergency Medical Technician, and/or Emergency Medical Responder levels.

Instructor Contact

Email:

Course Number and Dates

P098

C-Shift

May 16, 2025 - Sept 4, 2025

Course Description

This residential course includes online, classroom, lab, hospital, and field activities. The vast majority of this course is administered via class and lab activities. There are some required online assignments (i.e. homework and pretests) that will be completed, submitted, and recorded on the *JBLearning* online learning platform associated with the *Emergency Care in the Streets* textbook. The hours granted for these assignments are included in the required program hours and are **not** optional. This course starts at the conclusion of PM100 when the student successfully passes the Phase I Final exam. This course includes trauma care, Obstetrics, Pediatric and geriatric care. This course also covers Hazardous Materials, the National Incident Management System and a comprehensive review of the program.

Prerequisite

Students must successfully complete PM100 prior to starting this class and must be currently licensed in the State of FL as an EMT. This class cannot be attended while completing PM100. Additionally, students must maintain certification in *BLS for the Healthcare Provider* by the American Heart Association or equivalent. Students must also meet all admission requirements as set forth in the Program Catalog.

Required Textbook/Materials

The required textbook for this course is: *Emergency Care in the Streets 9th Edition*.

Publisher: American Academy of Orthopedic Surgeons (AAOS) 2022

1. The textbook is provided to the student as part of the program cost.
2. There are not any other required materials for this program, and any recommended material will be discussed at the discussion and recommendation of the Lead Instructor.

Topic Outline:

- Trauma: Bleeding, Soft Tissue, Burns, Face and Neck, Head and Spine, Chest, Abdominal, and Orthopedic
- Environmental Emergencies
- Neurological Emergencies
- Diseases of the Eyes, Ears, Nose and Throat
- Abdominal and GI Emergencies
- Genitourinary and Renal Emergencies
- Gynecological Emergencies
- Endocrine and Hematologic Emergencies
- Immunologic and Infectious Diseases
- Toxicological Emergencies
- Psychiatric Emergencies
- Obstetrics
- Neonatal Care
- Pediatric Emergencies and SIDS Training
- Geriatric Emergencies
- Patients with Special Challenges
- Transport Operations
- Vehicle Extrication, Hazardous Materials and Terrorism Response
- Disaster Response and Crime Scene Awareness

At the completion of this course, the student will:

- Discuss the assessment and management of neurological emergencies
- Discuss the assessment and management of diseases of the eyes, ears, nose and throat
- Discuss the assessment and management of abdominal, gastrointestinal and hematologic emergencies
- Discuss the assessment and management of endocrinologic, genitourinary and renal emergencies
- Discuss the assessment and management of infectious diseases and immunologic emergencies
- Discuss the assessment and management of toxicology emergencies
- Discuss the assessment and management of psychiatric emergencies
- Discuss the assessment and management of soft-tissue trauma
- Discuss the assessment and management of burns
- Discuss the assessment and management of face and neck trauma
- Discuss the assessment and management of head and spine trauma

Grading Methodology

The following table shows the assignment types contained within the course, and the assigned weighting factor used to determine the final course grade.

Preceptor Evaluations	10%
Quizzes	10%
Written Exams	25%
Final Written Exam	30%
Final Practical Exam	<u>25%</u>
	100%

Grading Scale: (A) 90-100, (B) 80-89, (C) 75-79, (F) 74% and below

Course Completion Requirements

Upon successful completion of the Paramedic Program, the student will be eligible for the Paramedic certification process as provided by the State of Florida and the National Registry. Successful completion **requires all** of the following:

1. Attend all class sessions (lecture/lab/field/clinical) of the course or attend makeup hours for missed days/hours within the phase that the days/hours are missed.
2. Complete all assigned coursework.
3. Achieve a final course grade of 75% or higher
4. Achieve a 75% grade point average to be eligible to sit for the final exam.
5. Achieve a score of 75% or higher on the final written exam.
6. Achieve a score of 75% or higher on the final practical exam.
7. Satisfactory complete all Student Minimum Competencies (SMCs) in lab and clinical/field listed on the course schedule.
8. Satisfactory complete all required clinical externship hours.
9. Satisfactory complete all required field externship hours.
10. Accurate and timely submit all required Patient Care Reports, including appropriate preceptor and site evaluations.
11. Achieve satisfactory as indicated on the SAP within the cognitive, psychomotor, and affective domains of learning.

Lecture (Cognitive)

Students must achieve a 75% or higher-grade point average (GPA) to receive a passing grade in this course and must pass the final exam with a 75% or higher. Also, students must have a minimum GPA of 75% or greater in order to take the final exam. Students who score less than 75% on the final exam will be allowed one retake, however, the highest score that will be recorded for the retake will be 75% regardless of how high the student scores. The retake of the final exam must occur within seven calendar days of the original final exam unless there is an extenuating circumstance. Students will be placed on Academic Warning should their GPA fall below 75% and administered a performance improvement plan. Students who do not satisfy the requirements of the Performance Improvement Plan while on Academic Warning, will be placed on Academic Probation. Students who do not satisfy the requirements of Academic Probation, may be Academically Withdrawn from the course. Students will be allowed to retake two exams if they score under 75%, however, the highest score that will be recorded for the retake will be 75%, regardless of how high the student scores. All exam retakes must occur within seven calendar days of the original exam, except for extenuating circumstance. There will be no more than two make-up exams each phase. In addition to exams, quizzes may be administered at various point within this course; however, students will not be allowed to make-up failed quizzes.

Lab (Psychomotor) Skills and Assessments

Students must successfully complete all lab skills and assessment by the due dates listed on the class schedule prior to taking the final practical exam. Students are only allowed to take the final practical exam one time. There are no retests allowed for a failed final practical exam.

Behavioral (Affective)

Students must receive a satisfactory performance on all affective domains of learning that are listed on the Satisfactory Academic Progress (SAP) form. Unsatisfactory performance in any construct of the affective domain of learning at any point will result in a student being placed on Academic Warning. Unsatisfactory mid-point performance in any construct of the affective domain of learning will result in a student being placed on Academic Probation. Unsatisfactory end-point SAP in any construct of the affective domain of learning may result in a student failing the course.

Clinical Experiences

Students are required to complete one 72 hours of hospital clinical. Externship time will be scheduled by the student. A minimum of 12 patient contacts is required for the hospital clinical. All Patient Care Reports (PCRs), the Preceptor Evaluation and Site Evaluation forms must be completed and locked within 72 hours of the completion time of the clinical experience. The scores of the Preceptor Evaluations obtained during the Clinical and Field Experiences will be averaged and account for 15% of the final grade. Students are not allowed to start performing clinical experiences until authorized by the instructor. Further, students are not allowed to “get ahead” by performing clinical experiences that exceed the 72 hours required in Phase 2.

Field Experience

Students are required to complete 200 hours of field experience on an ALS transport vehicle. Times for field experiences will be specified by the agreement with the fire/rescue agency. A minimum of 100 hours of field experience must be completed PRIOR to the mid-point Satisfactory Academic Performance (PCR) or the student will be placed on Academic Probation. All patient care reports (PCRs), the Preceptor Evaluation and Site Evaluation forms must be completed evaluation forms must be completed and locked within 72 hours of the completion time of the clinical experience. A student who has not completed a minimum of 75 hours of field experience on an ALS transport vehicle by the end-point SAP, may be withdrawn from the course. Students are not allowed to “get ahead” by performing field experiences that exceed the 200 hours required in Phase 2.

Attendance Policy

Lecture and Lab Attendance Policy

Students are responsible for the material covered in all scheduled classes. These include lectures, reading assignments, practical sessions, testing sessions, clinical, and field internships. Subject material cannot always be written as notes during classes; therefore, it is very important to attend each session. Students will be responsible for all the content contained in the required textbooks and workbooks even if they are not covered in class. Students are expected to attend all scheduled classes, labs, and externships. Students who are excessively absent may be withdrawn from their course or program of enrollment. Students are to notify faculty of their absentee in email prior to the start of class. Program specific attendance policy and procedures may be found in the student handbooks.

Clinical Attendance Policy

- The first absence or failure to cancel clinical experience within 48 hours of start time will result in a Counseling being administered and a penalty of \$50 remitted to Camsen.
- Make-up for all lost time attributed to absences, tardiness, and/or leaving early will be scheduled by the instructor and must be completed within this phase of the program.

Clinical/Field Completion

Clinical/Field Completion consists of ALL Patient Care Reports (PCR), each having a complete account of the Patient Assessment, Preceptor Evaluation forms and Site Evaluation forms being properly entered and locked within 72 hours of the completion of each clinical/field experience.

- After failing to properly enter and lock a clinical/field experience, students will be provided 24 additional hours to comply. Failure to comply within the additional 24 hours, will result in the clinical/field experience being removed and the requirement of the student to complete an additional shift.

Clinical/Field Completion

Clinical/Field Completion consists of ALL Patient Care Reports (PCR), each having a complete account of the Patient Assessment and Preceptor Evaluation forms must be properly entered and locked within 72 hours of the completion of each clinical/field experience.

- After failing to properly enter and lock a clinical/field experience, students will be provided 24 additional hours to comply. Failure to comply within the additional 24 hours, will result in the clinical/field experience being removed and the requirement of the student to complete an additional shift.

Exceptions to the Attendance Policy

Military Service

In the event that a student is a member of active military or reserves, they should notify their instructor of active orders or weekend classes (Reserves/National Guard) as early as possible. The student should provide proof of their military orders/schedule to the program director or primary instructor. Students will not be penalized for military service and make up time depends on the specific program. The student is responsible for any arrangements regarding make up assignments.

Jury Duty or Other Court Appearance

In the event of the student being called for Jury Duty or other court appearance, the student will not be penalized for absence. Missed tests or quizzes will need to be made up. Any jury duty lasting more than one week may be detrimental to the student's ability to keep pace with the program. This should be mentioned during jury selection. Proof of Jury Duty or other court appearance will be required, and the student should inform the program director in advance if called.

Funeral Policy

In the event of death in the immediate family (spouse, mother, father, sibling, son, daughter, or grandparents) a **maximum of three calendar days are allowed without penalty**. The student should contact the concerned his or her lead instructor or program director as soon as possible to make arrangements. The student retains responsibility for completing the clinical /classroom objectives for that timeframe. Appropriate documentation may be required.

Any student who is absent, tardy or leaves early will be required to contact their lead instructor to make up missed time.

PM102 Paramedic Phase III Syllabus

Revised 1/15/2025

Department	Email	Office Hours
Student Services	studentservices@camsen.edu	Monday - Friday 0900-1700
Program Director	adjohnson@camsen.edu	By Appointment
Admissions Director	acampbell@camsen.edu	By Appointment

Course Name and Objective

Paramedic Phase III 75 clock hours/There are no credit hours awarded for this course

To prepare competent entry-level Paramedics in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains with or without exit points at the Advanced Emergency Medical Technician and/or Emergency Medical Technician, and/or Emergency Medical Responder levels.

Instructor Contact

Email:

Course Number and Dates

P098

C-Shift

Aug 27, 2025 - Sept 22, 2025

Course Description

The field externship hours are performed on an Advance Life Support unit 75 hours must be completed on an Advanced Life Support transport unit. These hours provide the student the opportunity to demonstrate the skills and abilities in the emergency setting of an Ambulance or Rescue Unit. Students will be expected to perform skills as the TeamLeader with little to no interference by the preceptor unless the situation becomes necessary to safeguard patient care. The student must successfully obtain 20 team leads.

Prerequisites:

This course will start after all core didactic, lab and clinical/field experience have been completed. Additionally, students must maintain certification in BLS for the Healthcare Provider by the American Heart Association or equivalent along with Advanced Cardiac Life Support, and Pediatric Advanced Life Support. Students must also meet all admission requirements as set forth in the Program Catalog.

Required Textbook/Materials

There is no required textbook for this phase of the Paramedic Program.

Grading Methodology

Preceptor Evaluations	40%
Final Comprehensive Written Exam	30%
Final Comprehensive Practical Exam	<u>30%</u>
	100%

Course Completion Requirements

Upon successful completion of the Paramedic Program, the student will be eligible for the Paramedic certification process as provided by the State of Florida and the National Registry. Successful completion requires all of the following:

1. Attend all class sessions listed on the course schedule
2. Achieve a score of 70% or higher on the comprehensive final written exam
3. Achieve a score of 70% or higher on the comprehensive final practical exam
4. Achieve an OVERALL final course grade of 75% or higher (Avg of comprehensive written and comprehensive practical exams)
5. Satisfactory complete all required Capstone hours

6. Accurate and timely submit all required Patient Care Reports, including appropriate Preceptor and Site Evaluations
7. Achieve satisfactory as indicated on the SAP within the Final Comprehensive Cognitive, Psychomotor, and Affective Domains of Learning

Students will be allowed one retest in the event that they fail the final comprehensive written exam. The stipulations of the retest will be outlined on the SAP form. If the score of the retest is above 75%, it will replace the original failing final comprehensive written exam grade; however, the recorded grade will be 75%.

Students are only allowed to take the final comprehensive practical exam one time. There are no retests allowed for a failed final comprehensive practical exam.

Further, students must complete a minimum of 75 hours on an ALS transport unit, achieve at least 20 **successful** Team Leads, score a minimum of 75% on their Final Comprehensive Written (Cognitive Domain), score a minimum of 75% on their Final Comprehensive Practical (Psychomotor Domain), and average a minimum of 75% on their Preceptor Evaluation (Affective Domain) evaluations in order to receive a passing grade in PM 102. In addition, students must achieve a 75% or greater Team Lead success rate during Capstone. All capstone field experiences must be completed by a designated capstone preceptor. Students may **NOT** complete capstone field experiences prior to the start date of Phase 3.

Students who do not obtain at least 10 successful Team Leads after the completion of two 15-hour field experiences will be subject to the following performance improvement plan.

- A student will be formatively assessed after two 15-hour field experiences and at the completion of all five 15-hour field experiences for compliance utilizing the Satisfactory Academic Progress (SAP) form.
- A student who has not obtained a minimum of 10 (ten) **satisfactory** Team Leads after competing two 15-hour field experiences will be placed on Academic Probation, scheduled for at least 3 (three) four-hour sessions of on-campus remediation, and if successful, scheduled to complete the remainder of his or her field experiences.
- A student who is placed on Academic Probation after failing to successfully obtain a minimum of 10 (ten) satisfactory Team Leads at the completion of two 15-hour field experiences and does not complete all 3 (three) four-hour sessions of remediation, will be Academically Withdrawn from the program.
- A student who does not obtain a minimum of 20 (twenty) **successful** team leads after completing all five required 15-hour field experiences will be placed on Academic Probation, scheduled for at least 3 (three) four-hour sessions of remediation, and if successful, scheduled to complete the remainder of his or her field experiences.
- A student who does not complete all 3 (three) four-hour sessions of remediation, and/or does not obtain all 20 (twenty) **successful** Team Leads after being placed on Academic Probation within the scheduled time, will be Academically Withdrawn from the program.
- If a student does not complete all 20 successful Team Leads due to low call volume, but he or she has a Team Lead success rate of 75% or greater, he or she will be assigned additional capstone field experience hours until 20 success Team Leads are achieved.
- A student who does not obtain 20 Successful Team Leads by the completion of the course will be Academically Withdrawn from the program, unless the program director deems there were extenuating circumstance (i.e. prolonged illness or injury, death of a close family member, military duty, etc.).
- Academic Warning, Academic Probation, and/or Academically Withdrawal will be recorded on the Satisfactory Academic Progress (SAP) form with a copy provided to the student and a copy permanently uploaded in the student record.

ALL Patient Care Reports (PCR) for all successful and unsuccessful Team Leads, each having a complete account of the Patient Assessment and Preceptor Evaluation forms must be properly entered and locked within 72 hours of the completion of each clinical/field experience.

- The first failure to properly enter and lock a Capstone field experience or receipt of a "Late Data Notification" will result in the student being placed on Academic Warning and having 2% deducted from a students' final grade.
- A second failure to properly enter and lock a Capstone field experience or receipt of a "Late Data Notification" will result in the student being placed on Academic Probation and having an additional 2% deducted from a student's final grade.
- At the third failure to properly enter and lock a Capstone field experience or receipt of a "Late Data Notification," a student may be Academically Withdrawn from the program.
- After failing to properly enter and lock a Capstone field experience, students will be provided 24 additional hours to comply. Failure to comply within the additional 24 hours will result in the Capstone field experience being removed, and the requirement of the student to complete an additional 15-hour Capstone shift.